

Information Network of Kansas Board Meeting Minutes

INK Special Board Meeting August 24, 2021

Opening

A meeting of the INK Board was called to order via teleconference at 11:01 a.m. by INK Board Chair Tom Sloan with the following members present:

Lori Blake, representing the Kansas Association of School Boards
Mark Burghart, Secretary of Revenue
Kate Butler, representing the Kansas Bar Association
Jennifer Cook, representing the Secretary of State
Jim Haugh, representing the Secretary of Commerce
Vicky Ortiz, representing the Kansas Library Association
Kristy Wilson, representing the Kansas Association of Independent Insurance Agents
Glen Yancey, representing the Executive Branch Chief Executive Technology Officer

Others Present

Leslie Moore, KBI, Director, Information Services Division; Tim Shultz, INK Board Counsel; Duncan Friend, Information Network of Kansas; Nolan Jones, Ashley Gordon, and James Adams, Kansas Information Consortium, LLC.

Regular Agenda

Friend began the meeting by calling roll to confirm attendance.

Regular Business

I. KBI Scrap Metal Project Change Order - Scrap Metal Dealer Notification

Sloan began by explaining the issue with scrap metal tracking and theft. Sloan asked if there were any questions on what the program was. Hearing no questions, Sloan asked for a motion to approve.

Action Taken: Burghart moved to approve the addendum to the KBI Scrap Metal Repository contract that was before the Board. Cook seconded. Friend asked if Moore, representing the KBI had anything to say on it. She did not – she was just attending in case anyone had questions. There was no further discussion. The motion was approved unanimously.

II. Kansas Highway Patrol Website Development Request for Proposal Bid

Sloan briefly noted the agenda item and asked if there were any questions on the topic. Friend said that he would like to interject briefly – he did not know if the Board had questions – but before they would make a motion. Both Jones and Friend had something to say. Friend continued that INK did build websites, mostly for small boards and commissions as well as elected officials. This is using a platform called WordPress – he wouldn't call it a content management system, as there are other pieces of software that do more in that area. The bid is due by September 1, the day before next week's board meeting. And, he has talked with Shultz to confirm with him that the Board did need to approve INK bidding.

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Friend continued that the way these bids on RFPs are executed, for those on the board that don't yet have any experience with this - INK certainly signs contracts and works with agencies all the time - is that the bid is actually submitted by INK, even though it is prepared by KIC management and staff. So, normally, he would be looking for the Board's approval.

But, Friend noted, there is a part two in the current situation. Friend and Jones did submit questions, the results of which just came out today but they haven't had a chance to look at them. However, some other issues were raised and he talked with Counsel about it in the last day. He is going to defer to Jones to discuss the situation. There is no accusations or assertions here, just some questions that had been raised.

Jones said that one of the things they do in evaluating bidding on an RFP was to ensure that they felt the requirements were adequately expressed. Friend asked Shultz if he was comfortable with Jones talking about the issues. Shultz said whatever he was comfortable with. Between Jones and Friend, they suggested that the RFP appeared to borrow large parts of text with regard to the requirements from RFP's used previously in bids that were awarded to the KHP's current vendor. It raised a question of how this came to be, whether they might be mainly interested in staying with the vendor, as well as how adequately the RFP's requirements reflected their needs. Friend said he wanted to be careful as he wasn't able to say what it meant or what it didn't mean that this appeared to be the case. He continued that it was really up to the Board what they wanted to do. He believed KIC could do the work, but there are other demands on their time. The other question is that a lot of times they may do this for no charge, but because this is being bid, if the Board did want them to move forward, Jones' recommendation was likely to charge for it.

In the end, Jones recommended that INK not respond to the bid. There was some discussion of the situation by the members and no member wished to bring forward a motion to approve INK bidding on the RFP.

Action Taken: None.

Adjournment: Cook moved to adjourn. The motion was approved unanimously and the meeting adjourned at 11:15 a.m.