

Information Network of Kansas Board Meeting Minutes

June 2024 Regular INK Board Meeting June 6, 2024

Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas at 10:00 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association

Mark Burghart, Kansas Secretary of Revenue

Andrea Krauss, Kansas Independent Oil & Gas Association

Jeff Maxon, Office of Information Technology Services (*Joined via Zoom at 10:45 AM – Left at 11:01 AM*)

Sara Moesel, representing the Kansas Library Association (*Joined via Zoom*)

Art Gutierrez, Kansas Association of School Boards (*Joined via Zoom, left meeting at an undetermined time*)

Others Present

Murray McGee, INK Executive Director; Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel; Nolan Jones, James Adams, and Ashley Gordon, representing the Kansas Information Consortium.

Consent Agenda

The Consent Agenda that was presented included the draft minutes from the May 2, 2024, INK Regular Board Meeting; April 2024 Financial Statement; and May 2024 Network Managers Report.

Also included were contracts for approval for the City of Alden – KanPay Counter; Jefferson County RWD #9 – KanPay Counter; Stevens County EMS – KanPay Counter; Kansas Law Enforcement Memorial – Contract Amendment; and Oklahoma Turnpike Authority – Tolling Contract.

Action Taken: Butler made a motion to approve the consent agenda and Krauss seconded the motion. With that the call for a vote was made. The motion was approved by unanimous vote.

Regular Business

1. INK Executive Director Report

McGee reports that he has spoken with Stephanie Smith with Office of Judicial Administration regarding Phase III of their project. They do not want to use the Tyler Technologies tool called Research and will be going with another vendor to complete this phase.

KIC staff is continuing to work through the navigation of the Kansas Water Hub Project. KIC will have updates next week to send out to the team.

The Kansas Highway Patrol is working on marketing their VIN Inspection tool. Their first focus will be on their offices in the Kansas City area.

Information Network of Kansas Board Meeting Minutes

On Monday, McGee, Nolan, and James meet with Lynn Retz of the Kansas Corporation Commission along with several members of their IT team. They had questions concerning their interface and documentation within their project. James was able to address their concerns.

The fee increase for the Kansas Bureau of Investigation goes into effect on July 1, 2024.

Monica Ladd of Tyler Technologies performed a demonstration on Monday regarding how the My Civic tool can be utilized on the Legal Publication website. INK is working with the League of Municipalities, the Kansas Association of School Boards, and the Kansas Association of Counties to schedule a meeting and demonstration. This is tentatively scheduled for the 17th before the special Legislative session convenes. The partnering agencies plan to publicize the program to their members as a one-year trial run set to begin on January 1, 2025. The project will run for one year and will then be presented to the legislature in hopes of making this the tool for legal publications by statute.

McGee met with Debbie Beavers, director of Alcoholic Beverage Control. One of her staff attended the INK Education event. They have ideas on potential projects that could involve INK as a partner.

As a result of the INK Educational Event, Greg DuMars with the Kansas Municipal Utilities is scheduling a meeting in McPherson to do a presentation for members of the KMU. A secondary meeting will be setup to present the program to their staff that go out and perform field work across the state.

McGee and Cerca have been working with BT&Co on the 2023 Fiscal Year Audit. Communication has been an issue, but they are working through it. Documentation has been sent timely to the auditors by INK, Mize and KIC staff as it is requested.

Action Taken: Chairman Sloan opened the floor for questions. There were no other questions or action from the board.

2. Network Manager Report

Jones reported that testing has been completed on the updated Amber Alert system for KBI. The system is expected to go live in the next few weeks.

The Kansas Department of Revenue project Phase II for the payment portal is delayed. KDOR has additional programming to be completed for July 1 changes that are unrelated to the projected. Phase II of the project should begin once this is complete.

Jones states that they have setup 3 training sessions for the OJA website and have a check-in meeting with them today. OJA is in the process of loading their content information. KIC is ready to begin work on the OJA search project once the contract is in place.

Jones reports that Tyler Technologies completed a significant operating system upgrade last week. Currently they operate from their Virginia center with around 40 virtual machine hosts using an operating system that is reaching its end of life. Tyler Technologies moved services temporarily to their Texas center while installing the operating system upgrade from Linux CentOS to Red Hat. Once the upgrade was complete, the services were brought back up in Virginia with no issues.

Action Taken: Chairman Sloan opened the floor for questions. Butler inquired about the multi-state survey that Tyler Technologies conducted which included just under 500 Kansas participants and questioned if a larger survey for Kansas will be conducted.

Information Network of Kansas Board Meeting Minutes

Jones states that survey was conducted a week prior to their conference event and was used as a tool to provoke thought and conversation. Jones and McGee are in discussions about using a 3rd party company to perform a detailed survey for Kansas participants. There were no other questions or action from the board.

3. Education Event Review

McGee showed a PowerPoint presentation with pictures from INK's Educational Event that took place on May 17th at the Sunflower Foundation Center. Approximately 30 individuals attended, representing 20 various agencies across the state. The Kansas Department of Revenue provided a presentation on their, Assessment Connect program. Following the presentation, the event divided into four breakout sessions. KIC staff provided demonstrations on several programs including My Civic, Engagement Builder; Payment Processing; and Website Development. As a result, several agencies have provided positive feedback and have requested additional information about INK's services. Some agencies and state organizations have asked for presentations specifically geared towards their staff and programs.

Jones added that agency engagement was higher at this event than any he has seen in the past. The focus was on professional services offered with less focus on available grants.

Action Taken: Chairman Sloan opened the floor for questions. There were no other questions or action from the board.

4. Connect 24 Conference Review

McGee reports that the focus of the Connect 24 Conference was on content and what residents are seeking from digital government. Social media, banking, shopping, and entertainment are available to residents at the palm of their hand. They want to interact with the government the same way. Tyler Technologies conducted a survey of 15 states in 2 days. The breakout percentage state by state is about the same across the board. Users want ease of use, one login, and/or a digital wallet for government business and payment processing. The number of Kansans surveyed was less than 500. McGee located a similar national survey by Civic Plus of 16,000 residents. They support using tax dollars on software that helps make government interactions easier and more transparent.

The other area of discussion that McGee recognized is AI and how it can be beneficial with set limits on how it is being used. AI is best used for digesting information, reading information and processing forms. Jones states that AI has a lot of risk but a lot of reward. The general theme is that AI is great to explore. However, it must be fully understood before leveraging it.

Burghart states that one of the biggest concerns that KDOR has with AI is how it could be used to penetrate their system. Currently KDOR blocks a million attempts daily. Jones states that the concern is automated penetration, code vulnerability. Tyler Technology spends an enormous amount of time testing and blocking since government can be an easy target.

Jones states that there are two types of presentations at the conference. Jones and McGee attended the smaller of the two, Connected States. The larger presentation has about 5,000 paying attendees and generally more local. The conference is not meant to be a sales event. The focus is on content and best practices. McGee states that he was able to network with other states, hear what they were doing and how they are using the tools.

Action Taken: Chairman Sloan opened the floor for questions. Sloan asks what other areas did they hear or learn about?

Information Network of Kansas Board Meeting Minutes

Jones reports that resident engagement, single sign-on is a big objective but will take a lot of force to get agencies to agree to a single process to do it. The system is amazing and will recommend other available services and create a better experience for the user. Mobile Wallet is another objective capable of storing all licenses in one place. Driver's license is a hot topic. It will need to be a standard process because of law enforcement concerns. Discussions are being levied by the Kansas Auto Dealers Association. Burghart states that KDOR is meeting with the county treasurers on this issue. They plan to explore it and move forward.

Jones and McGee met with 6 agencies and OITS about Payment Card Industry (PCI). KIC is responsible for 99% of PCI reporting. An agency that is using INK with a 3rd party vendor for payment processing will need to be scanned by a scanning industry approved by PCI. KIC is reaching out to these agencies and offering these services for free for the first year. Only one scan is required during the first year. If an issue is found, the payment processing will cease until the issue is corrected.

Krauss noted that when using single sign-on, usernames should not be an e-mail address. This would allow the user to have different accounts using the same email address. Nolan states that single sign-on is expensive and can be difficult to do. He states that there will need to be a common data element and each agency will need to grant approval to use fields after sign-on.

There were no other questions or action from the board.

5. Board Position Nominations

Sloan introduced the nominee selection: Amy Burton - League of Municipalities; Bruce Chladny - Kansas Association of Counties; and Kyle Nieman - Kansas Association of Realtors (nominated previously).

Mauch inquired about statute regarding nominations and asks if INK it to provide three members from each organization as a nomination. Sloan states that a total of three recommendations have been submitted in the past. Butler read the statute to the board. Krauss confirmed that there are three nominations provided to the governor per open board position.

Action Taken: Chairman Sloan opened the floor for questions. Krauss asks if the nominations will be submitted to the governor immediately. Sloan confirmed. There were no other questions or action from the board.

6. Grant Committee Report

Sloan reported that INK received three grant applications. The Grant Committee reviewed them and recommended two for approval with additional feedback going back to the applicant. The Committee recommends rejection of grant application submitted by the University of Kansas Biodiversity Institute as it does not fit INK's mission. The Committee recommends the approval of the grant applications submitted by the Kansas Department of Commerce and Wichita State University, Public Policy & Management Center. The KDOC request is over \$374,000 and the total grant budget this year is \$395,000. INK will use the remaining 2023 grant funds allowing for approval. Krauss states that there is just over \$1 million in the grant fund currently.

Action Taken: Chairman Sloan opened the floor for questions. Butler states she feels that the board will need to see the grants prior to voting. Mauch confirmed that no set deadline is provided in the application. Butler suggests voting to take place at the July board meeting unless there is an urgency. Sloan believes that there is an urgency with the KDOC request. Sloan called for vote of the board. Gutierrez exited the meeting prior to the vote. Krauss, Mosel and Maxon vote in support of the grant voting process to take place at the July board meeting. McGee states that he will send out the applications to the board members for review after today's meeting. There were no other questions or action from the board.

Information Network of Kansas Board Meeting Minutes

Committee Reports

- A. **Finance Committee** – No Report
- B. **Policy and Procedures Committee** – No Report
- C. **Banking / Financial Committee** – No Report
- D. **Personnel Committee** – No Report

Executive Session:

1. Master Contract Discussions (Attorney Client Privileged Communications)

Butler made a motion to enter into executive session for a period of 15 minutes for Attorney Client Privileged Communications. Burghart seconded the motion. The motion was approved by unanimous vote. The Board entered into executive session at 11:02 AM

The Board of Directors came out of executive session at 11:17 AM. Butler made a motion to return to executive session for an additional 10 minutes. Krauss seconded the motion. With that the call for a vote was made. The motion was approved by unanimous vote. The Board returned to the executive session at 11:17 AM.

The Board of Directors came out of executive session at 11:27 AM.

Action Taken: Buter made a motion to extend the contract with KIC for a period of 2 years to end in 2026. Burghart seconded the motion. With that the call for a vote was made. The motion was approved by unanimous vote.

Chief Administrative Officer, Dusti Cerca returned to the meeting room.

Other Business

Chairman Sloan asked if there was any other business to come before the Board. There were no other questions or action.

Adjournment

With no further action for the board to consider, Butler made a motion to adjourn the meeting. Krauss seconded the motion. The board voted unanimously to adjourn the meeting at 11:29 AM.

Submitted by:

Dusti Cerca
Chief Executive Administrator